



MEMO

To: NAHB Professional Designation Holders
From: NAHB Education Committee
Date: March 15, 2021
Subject: Renewing Your Designation Just Got Easier

Exciting changes start Jan. 1, 2022, that will make renewing your NAHB designation easier than ever before! Plus, you will pay your renewal fee and submit your continuing education requirements electronically at the same time.

Renewing Your Designation

- Renew all your designations at once for one fee
 - Hold one, two, five or 13 designations, they will all remain active for one fee. Best of all, there's only one invoice to pay.
- Been a while since you renewed?
 - If it's been more than a year, starting Jan. 1, 2022, you'll pay a \$50 reinstatement fee in addition to the renewal fee.
 - If it's been more than 3 years, starting Jan. 1, 2022, you'll pay a \$50 reinstatement fee in addition to the renewal fee, and CAPS must take or retake CAPS III or Universal Design Essentials.
 - For all other designations, you must complete one (1) CE cycle

Continuing Education (CE)

- Designees must earn four (4) hours of industry-related education each year at time of renewal
- Choose from the menu of approved CE choices:
 - NAHB webinar or webinar replays – check out the special topics available exclusively to active designees quarterly
 - NAHB Education courses: in-person, virtual, on-demand or live online to fulfill annual requirement
 - Attend NAHB's International Builders Show to fulfill annual requirement
 - Active membership in a Builder or Remodeler 20 Club to fulfill annual requirement
 - Industry-specific programs related to your designation(s) provided by another professional organization.

Now's a great time to renew your designations that may have lapsed or get started on continuing education requirements for 2022. For more information about your designations, [complete the form here](#).